

# TROOP 480 SCOUT Activities Payment Policy

Revised: December 20, 2023 by Troop Committee

- 1. Purpose:** To formalize proper procedure for the timely payment of Scout/Leader related expense to Troop 480. This policy applies to all Scout and adult leaders. Record of acceptance will be kept on file by Troop 480.
- 2. Payment Timeframe:** All payments for activities must be finalized by the given date for the activity designated on the Troop Activity Reservation page or as designated in the activity announcement.
- 3. Payment Method:** All payments for any Scouting activity will be made directly to the Troop Treasurer or his/her designated representative in his/her absence. The following methods are accepted for payment to Troop 480:
  - a. Cash/Money Order
  - b. Check
  - c. Scout bucks
  - d. Credit/debit card
- 4. Failure to pay for events:** If a Scout/Leader makes a reservation to attend a Scouting event via Troop website or other methods and attends the event and fails to pay for the event, the Troop Treasurer reserves the right to automatically deduct the total for the event from the Scout's/Leader's Scout bucks account 30 days after the event. Troop Treasurer will attempt to contact the Scout's parents or the Leader, as well as the Scoutmaster will address the account delinquency with the Scout prior to forfeiture of Scout bucks. When forfeiture occurs, Troop Treasurer will document deduction with Troop reimbursement form and reimburse Troop general account. Troop Treasurer will also email Scout's parents or the Leader of deduction from their Scout bucks account.
- 5. Future Events:** If the Scout does not have Scout bucks available to cover the delinquency, the Scout will not be able to attend future events until the delinquency has been paid.
- 6. Cancellation:** In the event a Scout cannot attend an event they have registered for and fails to cancel their reservation prior to the event registration deadline, the Scout (their parent or guardian) is still responsible to pay the event participation fee. In the event of extenuating circumstances, the Scoutmaster, on behalf of the Scout, may request to have the fee waived by the Troop Committee.
- 7. Financial Difficulty/ Hardship:** A Scout will never be turned away for inability to pay for an event due to financial hardship or difficulty. Please contact Scoutmaster or Troop Committee Chairman with any concerns.